

MWBE and Services Procurement Committee Report

5 April 2018

Prepared by Alexandra Fleischer

Meeting attended by: Board Chair Allen Williams, Charlie Benincasa, Bob Brown, I. Geena Cruz, Tom Richards; Savin Program Director P  pin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Ed Hourihan.

Allen Williams convened the meeting at 7:33 a.m.

Action Items

1. Amendment #1 to Seeler Engineering (PLA Study)

Allen Williams stated that this item is for additional services to re-engage Seeler Engineering in a PLA Study utilizing their existing Phase 2 Agreement with the Board. We are budgeting about \$25,000 for the Study and intend to utilize the 'AG funds' remaining in the Board's Chase Capital account to pay for this service. A formal Proposal has been requested so we can proceed with the formal Amendment at the monthly meeting. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Bob Brown. Second by Tom Richards. Approved 5-0.

2. Amendment #2 to SEI Design Group (School 10)

P  pin Accilien stated that this item is a credit in the amount of \$10,000 for unused funds from Amendment 1 (swing space design at Marshall High School to accommodate Schools 2 and 10). The swing space 'make ready' work that the RSMP was to perform is now being performed by the RCSD, so the Architect of Record SEI is crediting the Board the remaining dollars from Amendment 1 and has turned over all documents to the RCSD. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Tom Richards. Second by Bob Brown. Approved 5-0.

3. Amendment #1 to The Pike Company (School 2)

P  pin Accilien stated that this item is for additional services at School 2 for extended Construction Management services for 3.25 additional months. The CM Agreement includes a schedule that shows the Construction Phase duration as 14 months. The Project Schedule, created to represent the actual/finalized scope of work and the now known constraints of the project, requires a Construction Duration of 17.25 months. The revised Construction Phase will begin on June 25, 2018 and end on November 29, 2019. The total value of this amendment is \$168,300. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Geena Cruz. Second by Bob Brown. Approved 5-0.

4. RFP Award: Construction Management Services (School 30/54)

P  pin Accilien stated that Proposals were received from 5 firms (BCC, DiMarco, LeChase, LiRo and Pike) who were all interviewed on March 20, 2018 by the Board Chair, Members Jones and Cruz and representatives with the Program Management team. It was recommended that BCC be awarded a Contract for Construction Management Services for this project, pending successful negotiations, as they best addressed the RFP criteria regarding technical expertise, experience with K12 and also our Program directly and their key personnel to successfully deliver the Project. BCC has committed to and met the diversity goals utilizing five EBE Subconsultants for a total percentage of 39.07 (as shown on the ICO's recommendation letter). Discussion was held regarding some professional services firms changing their DP-1 forms post-award and switching EBE firms after they have been awarded a contract. The ICO and the PM team will follow up with those Professional Services firms and their Subconsultants to ensure transparency and accuracy of reporting. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Bob Brown. Second by Tom Richards. Approved 5-0.

5. Rejection of Bids & Authorization to Rebid: School 10

Pépin Accilien stated that bids were received on March 19, 2018. Subsequently, we received 1 bid for the General Trades work, 3 bids for Mechanical work, 2 bids for the Plumbing work, and 3 bids for the Electrical work. The total amount of the apparent low bidders for each of the Prime contracts is about \$4 million over the Project's budget. The majority of the overage, just over \$3 million, is in the General Trades package alone. We are recommending that the Board rejects all 9 bids and rebid all 4 Prime contracts later this year after the redesign by SEI Design Group. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Tom Richards. Second by Charlie Benincasa. Approved 5-0.

6. Authorization to Bid: Kitchen Equipment (Schools 4 and 6)

Pépin Accilien stated that in an effort to standardize the Kitchen Equipment needed for the Phase 2c schools, and to provide the District's Food Service Department with their preferred equipment, we are asking for authorization to release a combined kitchen equipment bid package for Schools 4 and 6. We are estimating the budget at \$800,000 and anticipate going out to bid mid-May with bids due mid-June for award at the July meeting. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Tom Richards. Second by Bob Brown. Approved 5-0.

7. Bid Award: Summer 2018 Moving Services Rebid (East and Edison)

Pépin Accilien stated that when bids were received on February 26, 2018 for the 5 groups outlined in the bid package, 0 bids were received for Group 5: East and Edison. The group was rebid with bids received on March 23, 2018 from 1 bidder for East and 2 for Edison. Upon review of the bids by the Program Management team and Vargas Associates, we are recommending the award of East to Corrigan Moving Services for \$308,380 and the award of Edison to Boulter Industrial Contractors for \$185,000. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Geena Cruz. Second by Charlie Benincasa. Approved 5-0.

8. Additional FFE: School 12 (FES, FM Office Products, Hertz Furniture)

Pépin Accilien stated that this request is for additional FF&E for School 12 to meet the programming needs of the School. The total amount being requested for POs to be cut to the 3 suppliers is \$19,454.69 which includes the following items: science tables, student stools, various activity tables, activity carpets and pedestal desks. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Geena Cruz. Second by Charlie Benincasa. Approved 5-0.

9. Additional FFE: CSR 1/15 (FM Office Products)

Pépin Accilien stated that this request is for additional FF&E for Children's School of Rochester for the custom 5-cubby wooden locker base and upper units for the students. The total amount being requested for this PO to be cut to the supplier is \$13,255.60. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Geena Cruz. Second by Charlie Benincasa. Approved 5-0.

10. Additional FFE: Monroe High School (Hertz Furniture)

Pépin Accilien stated that this request is for additional FF&E for Monroe High School. At the time of the FF&E 2018 bid opening on January 23, 2018 the exact furniture quantities were still being finalized. The total amount being requested for a PO to be cut to the supplier is \$8,676.36 as a supplement to the FF&E 2018 bid award package for all 2a and 2b projects (including Monroe) approved at the February Board meeting. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Geena Cruz. Second by Charlie Benincasa. Approved 5-0.

11. Change Orders to Monroe 2a Contractor (#37 and #38 to Manning Squires Hennig)

Pépin Accilien and Rob Skeelee reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Tom Richards. Second by Bob Brown. Approved 5-0.

12. Change Order to School 7 Contractor (#8 to Eastcoast Electric)

Pépin Accilien and Bob DiPaola reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Tom Richards. Second by Charlie Benincasa. Approved 5-0.

13. Change Order to School Without Walls Contractor (#5 to MA Ferraulo)

Pépin Accilien and Wayne Hermanson reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Geena Cruz. Second by Tom Richards. Approved 5-0.

14. Change Orders to CSR 1/15 Contractor (#7, #8, #10 and #11 to Holdsworth Klimowski)

Pépin Accilien and Wayne Hermanson reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 10, 2018 by Bob Brown. Second by Tom Richards. Approved 5-0.

Non-Action / Discussion Items

1. Report: Change Orders Authorized by Chair

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

Project	Contractor	Number	Amount
CSR 1/15	GC Holdsworth Klimowski	9	\$31,493.00
	MC Ferraulo	2	\$20,762.05
	EC Concord Electric	5	\$6,826.73
	EC Concord Electric	6	\$9,769.06
	EC Concord Electric	7	\$6,402.50
DFTLC	PC Ferraulo	1	\$444.00
Monroe 1c	PC Thurston Dudek	12	\$4,530.26
Monroe 2a	GC Manning Squires	34	\$9,985.38
	GC Manning Squires	35	\$10,913.67
	GC Manning Squires	36	\$15,040.36
	GC Manning Squires	39	\$8,066.62
	GC Manning Squires	40	(\$23,081.64)
Monroe 2b	PC Lloyd Mechanical	4	\$6,420.25
	EC Concord Electric	5	\$17,114.17
School 7	GC DiPasquale	16	(\$1,112.00)
	MC John W. Danforth	5	\$11,238.00
	EC Eastcoast Electric	7	\$31,584.00
School 16	DC Mark Cerrone	1	(\$24,610.00)
	GC Manning Squires	3	\$29,176.00

SWW	GC Javen Construction	3	\$9,870.47
	GC Javen Construction	4	\$19,090.46
	EC Eastcoast Electric	2	\$31,604.00
	EC Eastcoast Electric	3	\$1,913.00

2. Update: Clara Barton School 2 Bids & SED Final Review and Approval

Pépin Accilien stated that bids were received on Tuesday, April 3, 2018. Subsequently, we received 3 bids for the General Trades work, 2 bids for Mechanical work, 2 bids for the Plumbing work, and 3 bids for the Electrical work. Bids came in under budget and we are able to accept Alternates as prioritized by District Facilities. At this time, we are awaiting NYSED approval and Building Permit so we can award bids. As discussed with Chairman Williams, we are requesting a Special Meeting be scheduled for mid-April post NYSED approval.

3. Update: Potential acquisition of properties for School 50 and School 30/54

Allen Williams updated the Board with the status of properties and parcels that are being discussed and researched as potential acquisitions to benefit the School 50 and School 30/54 projects. Allen and Pépin will continue to meet with the City's Finance, Legal and Real Estate departments.

4. Update: Preliminary PLA Discussion with Rochester Building and Construction Trades Council

Allen Williams updated the Board that meetings are beginning to occur with the Rochester Building and Construction Trades Council. The Board will be updated and interested members invited to any/all preliminary discussions and negotiations. This item is in conjunction with the Board re-engaging Seeler Engineering to perform the PLA Study.

5. Update: Phase 3 Master Planning & Legislation Initiation

Pépin Accilien and the Committee discussed support of the development of a Master Plan update for starting Phase 3 of the Program. Discussion was also held at the last monthly FMP meeting with the Superintendent's Cabinet to ensure momentum, so there is no gap between the Phases. The RFP for Master Planning Support Services has been released with Proposals due Monday, April 16, 2018 for the Board to review and conduct interviews at their May Committee Meetings on May 3, 2018. Discussion was also held regarding introduction of the Phase 3 legislation in the current session, sponsorship, and support from both the Assembly and Senate as well as local approvals (our Board, Board of Education and City Council.)

Meeting adjourned at 8:37 a.m.